

2008 InfraGard Community Outreach Award



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Background

This award is to be given to an InfraGard Chapter (IMA) who has made significant effort in involving members of the community in activities to educate about security awareness and how they might better prepare themselves to avoid or mitigate the effects of an emergency related to an act of (physical or cyber) terrorism or natural disaster.

The Award

The award is an engraved 5.5” x5.5” optic crystal and black marble base pictured on the title page of this document. It is given annually to an InfraGard member who is selected from all nominations received by the InfraGard Awards Committee. The award is presented at the annual meeting of the InfraGard National Congress.

Eligibility

All InfraGard Chapters (IMAs) in good standing are eligible to be nominated for the award.

Selection

The InfraGard Awards Committee will select the annual award recipient each year, from all nominations received by the nominations closing date. The criteria for selection of the recipient are subjective and are based solely on the written submissions.

The identification of the award recipient will remain secret until announced at the time of award presentation, although the recipient will be invited to attend the InfraGard National Congress to receive the award in person. Decision of the awards committee will be final.

The criteria were deliberately defined to be subjective, “contributions to the advancement of InfraGard and support of its goals and mission,” to ensure a diversity of viewpoints and incorporate different regional and local values that better represent the entire organization. This also allows consideration of future unusual circumstances worthy of merit that might be excluded with more explicit criteria.

To assure that the selection process is fair and objective, multiple judges evaluate and rank the nominations independently. Because each nomination is scored individually, multiple nominations for the same nominee do not bias the outcome of the process. Each judge’s interpretation of the criteria and the written nomination comments bring diverse, subjective values appropriate to a national process representing different regional concerns into the selection process. Due to the large number of possible nominees and the fact that only one nominee will be selected from the field, the identity of each chapter’s nominee should be kept confidential, between the chapter and the Awards Committee.

This policy assures that the process is a positive experience for all involved, while respecting the feelings of those ultimately not selected for the award. Consequently, nominations, scoring, and work of the Awards Committee are proprietary to the Awards Committee and will not be disclosed, beyond the selection of a single recipient.

Nominations

Each official InfraGard chapter may submit one nomination annually for the Community Outreach Award. The Awards Committee encourages all InfraGard members to communicate nominee preferences to their local chapter leadership. Each separate support organization (including the FBI and contractor organizations) may submit one nomination per year.

Nominations must be received by the committee not later than 5 pm central daylight time on May 2, 2008, the nomination's closing date.

Each nomination should explain in detail the Nominee's efforts, activities and achievements, and how these have contributed to the advancement of InfraGard and supported InfraGard's goals ***in meeting a specific challenge***. Each nomination should include ***all the information indicated*** in the ***Email Nomination Format, or the Nomination Form*** on pages 4 and 5 of this document. It is not necessary to submit nominations using the Form included here, as long as all the necessary information is included. Additional pages may be submitted if necessary.

Please submit nominations in electronic format – plain text, rich text format, MS Word, or PDF, via *email, with email return receipt* to: Janis Rose, 2008 Awards Chair (jrose2@uis.edu).

Each nomination received will be acknowledged with a confirmation email message, normally within 24 hours. If you do not receive a confirmation of receipt for your nomination, please send a follow-up inquiry.

2007 Community Outreach Award Calendar

- Nominations Open: April 15, 2008
- Nominations Close: May 2, 2008 at 5:00 pm CDT
- Selection Process Complete: May 6, 2008
- Announcement of Award Recipient: June 2, 2008 at the 2008 InfraGard National Congress

Email Nomination Format

Ensure that you include ALL of the information below in your email nomination.

To: Janis Rose [jrose2@uis.edu]

Subject: 2008 Community Outreach Award Official Nomination

Award Year: 2008

InfraGard Chapter: <chapter name>

Chapter Contact: <official chapter contact person>

Chapter Contact Phone and Email Address: <phone & email address of chapter contact>

Nominee Name: <name of the person you are nominating>

Nominee Affiliation: <chapter or organization of the nominee>

Nominee Contact: <address, email, phone>

Part I - Briefly chronicle the nominee's history with InfraGard:

<Insert part I here>

Part II - Explain how this nominee spirit, efforts, activities and achievements supported InfraGard's goals, over and above that of other chapters in involving the community as a whole in security awareness and preparedness:

<Insert part II here>

Part III - Describe how this nominee is helping ensure the advancement of InfraGard's work into the future:

<Insert part III here>

2008 InfraGard Community Outreach Award Nomination Form

Attach additional pages as necessary

Submit completed nomination to: Janis Rose [jrose2@uis.edu]

InfraGard Chapter:

Contact Name:

Chapter Contact Phone and Email Address:

Nominee Name:

Nominee Affiliation:

Nominee Contact:

Part I - Briefly chronicle the nominee's history with InfraGard.

Part II –Explain how this nominee’s spirit, efforts, activities and achievements have supported InfraGard's goals, over and above that of other chapters, in involving the community as a whole in security awareness and preparedness.

Part III - Describe how this nominee is helping ensure the advancement of InfraGard's work in the future.

Award Committee			
Date Received:		@	By: