



**Northern Ohio Chapter of InfraGard  
Executive Council Meeting Minutes  
3/14/03**

Attendees: Mickey Bauer, Diane Maier, Dean Fear, Gary Sheehan, Stan Paulson, Glenn Brzuziewski, and Bob Solomon.

**Meeting Started 10:12 at Ernest & Young, Cleveland**

**Treasurer's Report:**

The treasurer reported that there is \$13,701.48 in the treasury as of 3/3/03.

**Review Meeting Minutes:**

The minutes from the February meeting have yet to be presented to council for review.

**Old Business/Action Items:**

- Action Item:** Glenn will research Global Idea Works (G.I.W.) regarding logo items. **(OPEN)**
- Action Item:** Dave will confirm Frank Carroll for the April meeting. **(OPEN)**
- Action Item:** Gary will contact Tri-C for April meeting location. **(OPEN)**
- Action Item:** Glenn will contact OPATA and Civic Center for April meeting location. **(OPEN)**
- Action Item:** Gary will send April meeting flyer to Diane once details are confirmed. **(OPEN)**
- Action Item:** Diane will send April meeting flyer to members and non-members once received from Gary. **(OPEN)**
- Action Item:** Mickey will supply Bob with the information for Quality Trophies. **(OPEN)**

**NOC Website**

Glenn informed the council that the website has been moved to the new server and the broken links are in the process of being fixed. He is working on a new design that he will put in a test area, along with a discussion tool, for the council to review. The discussion board will:

- ?? Need to have a 'members only' section
- ?? Have an option for a person's email to be given out or not
- ?? Eventually include a job posting area that will email the person versus the chapter. Job postings will be given an expiration date.

Glenn asked if sponsors could be used on the website. This issued has been tabled for now.

- Action Item:** Glenn will put new website and discussion board in a test area.
- Action Item:** Council will review website and discussion board.

**Award Nomination**

Mickey and Stan will complete the award nomination, which needs to be submitted by month end. The council will be contacted if Mickey and Stan need input assistance.

**GCPCUG**

Stan will speak to the GCPCUG group on May 10<sup>th</sup>. Dean will be his backup.

- Action Item:** Mickey will contact Linda Webb for details and contact information.

### **April Membership Meeting**

- ?? Gary has reserved the Stokes Auditorium at the downtown Tri-C campus.
- ?? Glenn has an order pending for the refreshments. He will need to supply Tri-C with a count two weeks prior to meeting and confirm AV equipment.
- ?? Speakers are confirmed with the exception of Frank Carroll.
- ?? Stan may not be available depending on Iraq situation. He will put together documentation for the meeting in case he is unavailable.
- ?? Need to include information on Tri-C's parking fee of fifty cents (in the form of two quarters only), in email flyer that will be sent to mailing lists.
- ?? Nametags will be printed with attendees name only (no company name) and sign-in sheets will no longer be used.
- ?? Glenn will compose disclaimer to be added to emails. Once approved, the disclaimer will be added into the chapter's by-laws.

**Action Item:** Glenn will confirm Frank as speaker for the meeting with either Dave or directly with Frank if necessary.

**Action Item:** Glenn will call Tri-C with a final count of attendees.

**Action Item:** Glenn will confirm AV equipment.

**Action Item:** Stan's anti-terrorist documentation to Diane by Monday, March 17.

**Action Item:** Dean will acquire seventy (70) copies of Sajay's book to hand out at the meeting and bring rolls of quarters for change.

**Action Item:** Glenn will compose email disclaimer.

### **Security Seminar**

Gary informed council on the outcome of the joint security seminar held in conjunction with ISSA, ISACA, OKIT, etc. at the Ohio Peace Officer Training Academy in Richfield, on March 7<sup>th</sup>.

- ?? One sixty-five (165) people, fifty-seven (57) from InfraGard, attended.
- ?? Due to the success of this seminar, the local security groups will be working on an October training session as a joint venture as well.

### **NSF Grants**

Dennis Adamkiewicz has contacted the chapter with information regarding available grants that he may be able to help a small company obtain.

- Action Item:** Gary will contact Dennis to inform him of the rules that need to be followed
- ?? Contact information must be included
  - ?? Requests must be in Word or PDF format
  - ?? Dennis should send information to the [nocinfragard@nocinfragard.org](mailto:nocinfragard@nocinfragard.org) mailbox

### **June/September Meeting**

?? Mickey spoke with George Elwood, SAC, for our June meeting, however, his presentation is 2 to 3 hours

?? Glenn suggested Jim Bauerman, System Detection, to speak about IDS

**Action Item:** Mickey will contact Ira Winkler as possible speaker

**Action Item:** Stan will contact Internet Crime Center for a possible speaker for either the June or September meeting.

### **Next Meeting:**

The next Board meeting will be held on May 6, 2003 at the Federal Reserve Building from 2:00 – 4:00.

Meeting Adjourned at 12:06pm.