



**Northern Ohio Chapter of InfraGard
Executive Council Meeting Minutes
7/11/03**

Attendees: Mickey Bauer, Diane Maier (via conference call), Dean Fear, Gary Sheehan, Stan Paulson, Glenn Brzuziewski, Dave Strothcamp, Bob Solomon, Toni Paoletta and Mark Hudson.

Meeting Started 2:10 at The Federal Reserve Bank, Cleveland

Review Meeting Minutes:

Previous meeting minutes were approved.

Old Business/Action Items:

- Action Item:** Glenn will put disclaimer on discussion board on website to relinquish responsibility of InfraGard for any verbiage used. **(CLOSED)**
- Action Item:** Stan will send a copy of the "Welcome Aboard" letter to Diane. **(CLOSED)**
- Action Item:** Stan will send a copy of the new application form to Glenn for posting on the NOC website. **(OPEN)**
- Action Item:** Stan will draft a "how to join" InfraGard flowchart and send to Glenn for posting on the NOC website. **(OPEN)**
- Action Item:** Mickey will supply contact information to Gary for George Elwood. Gary will contact George to see if he is available to speak at the joint training seminar in October. **(CLOSED)**
- Action Item:** Dave will contact Scott Charney to check his availability to speak at our December meeting. **(CLOSED)**
- Action Item:** Diane will create new membership cards. **(OPEN)**
- Action Item:** Action items in regards to the Nor Tech Innovation Award and dinner for Board members. **(CLOSED)**

Logo Items

Bob brought logo information from BJ's for the Board to review.

- Action Item:** Mark will send logo to his contact for prices etc.

Nor Tech Award

The Nor Tech award will be 'shared' between council board members. Squires & Sanders sent a letter of congratulations for receiving the award, as did Jerry congratulating and thanking us for including him. Thanks to Dave for all his effort and to everyone that helped.

June Meeting

The June membership meeting was a success! The only negative feedback received was that Ira didn't speak long enough. Several positive comments included the facility and the room. One hundred twenty (120) people registered for the meeting; 70 attended.

September Meeting

Stan informed the Board about the Internet Fraud Center, which is a partner between the FBI and white collar crime division-

For people that have been a victim of fraud

For businesses

Stan will see if the IFC has a speaker available for our September meeting

Action Item: Stan to contact Internet Fraud Center for an available speaker.

Action Item: Toni will check into a room at the Tri-C east campus for the meeting.

Action Item: Mickey will get the speaker's gifts.

Action Item: Diane will send out an email to the membership to see if anyone would like to speak on SPAM for our September meeting.

December Meeting

December meeting will be held on Friday, December 5th.

Dave contacted Scott Charney regarding speaking at our December meeting. Scott is not sure because it is too far in advance for him to commit, but he will let us know. The Board approved paying for Scott's hotel and airfare if he is able to speak.

Action Item: Stan will contact the Air Force Office of Special Investigation (AFOSI) to see if there is an available speaker for our December meeting.

Membership Cards

Diane will create the cards and Bob will laminate them. It was stated that it takes 30 days to receive approval of membership from the FBI.

National Congress - Toni

Toni gave an update of the National Congress meeting she attended. Youngstown has requested sub-chapter approval.

Action Item: Mickey will check the bylaws for information regarding helping another chapter to get started.

Training – Toni/Gary

The invitation for the training offering has been drafted. The committee is waiting for signed contracts and student sponsor slots, however, most vendor sponsorships have been received. A marketing plan is being worked on as well as the budget. Tuesday, July 15, the registration website should be working.

Linda Franklin Award

There are two nominees thus far for the award and they are listed on the NOC website.

Voting will take place at the September meeting.

Website update

Glenn has not got the email portion working yet.

InfraGard pins

Dave has brought InfraGard pins up to the Board. The pins are \$2.00 each and he suggested the chapter pay for the pins and distribute to our members. A vote will be put on the August meeting agenda.

Next Meeting

The next Board meeting will be held on August 1, 2003 at the Federal Reserve Building from 10:00 – 12:00.

Meeting adjourned at 4:01pm.