



**Northern Ohio Chapter of InfraGard  
Executive Council Meeting Minutes  
10/3/03**

Attendees: Mickey Bauer, Glenn Brzuziewski, Keith Kaid, Diane Maier, Gary Sheehan, Bob Solomon.

**Meeting Started 10:11 at The Federal Reserve Bank, Cleveland**

**Review Meeting Minutes:**

August meeting minutes were approved.

**Old Business/Action Items:**

- Action Item:** The Board voted and approved the update to the by-laws regarding free seats for the Board for training seminars.
- Action Item:** Mickey will check the bylaws regarding helping another chapter start up. **(OPEN)**
- Action Item:** Diane will send message to Keith from Stan regarding an available speaker from the Air Force Office of Special Investigation (AFOSI) for our December meeting. **(OPEN)**
- Action Item:** Diane will create new membership cards. **(OPEN)**

**December Meeting**

December meeting will be held on Friday, December 5<sup>th</sup>. Scott Charney has penciled us in for the December meeting and will confirm in September. The Board has already approved paying for Scott's hotel and airfare if he is able to speak. The facility at the Ohio Peace Officer Training Academy (OPOTA) in Richfield has been confirmed.

- Action Item:** Dave will handle refreshments.
- Action Item:** Dave will contact Scott Charney to check his availability to speak at our meeting.
- Action Item:** Mickey will purchase the speaker gift.

**Logo Items**

Mickey returned the three out of six shirts to BJ's. It was suggested we ask our membership for volunteers to start a committee to resolve this issue.

**Membership Application Forms**

Mickey sent questions to National regarding the upcoming vote on changes to the procedures to join InfraGard since Stan and Toni were the only ones that received the proposal. Voting will commence October 7 through October 20<sup>th</sup> and the results will be announced. Keith spoke with National regarding the background checks, but it is still unclear how in-depth the check will be. It was decided the benefits of membership should be presented at our next meeting and using the Discussion Board on our website would also help our members with the new procedures.

- Action Item:** Mickey will present the benefits of membership at our December meeting.
- Action Item:** Diane will compose a 'welcome' letter to the Board for approval to be sent when an application is received.

### **Improvement of Member Participation**

Homeland Security is trying to start an InfraGard-like organization between the Secret Service and the private sector. We need to develop member participation to keep members involved in InfraGard. Mickey spoke to Dan Larkin, Internet Fraud Center, how we can accomplish something more between members and the FBI.

**Action Item:** Keith will contact Dan himself to pursue how our members can help FBI by our November Board meeting.

### **Training Update**

Gary provided an update of the joint training committee seminar. All six (6) organizations are involved and working well together. They are putting together a conference packet with the agenda, brochures, pen, paper, and evaluation form. There will be a Command Center "manned" by two (2) committee members to handle any issues. Available credits for college, CISSP and CISA to be confirmed.

### **Miscellaneous**

Gary received a request from ISSA to put on a free joint meeting in March, which the Board approved. We will need to decide whether or not InfraGard will still have a separate meeting in April.

**Action Item:** Board will vote at the November meeting whether or not to hold an April meeting.

### **Next Meeting**

The next Board meeting will be held on November 7, 2003 at the Federal Reserve Building.

Meeting adjourned at 11:54 pm.