



**Northern Ohio Chapter of InfraGard  
Executive Council Meeting Minutes  
7/9/04**

**Attendees:** Mickey Bauer, Glenn Brzuziewski, Dean Fear, Diane Maier, Bradley Rex, Gary Sheehan and David Strothcamp.

**Meeting Started 10:11 at the Cleveland Federal Reserve Bank.**

**Review Meeting Minutes:**

May's meeting minutes were approved upon correction to an action item that was incorrectly marked as still open.

**Treasurers Report**

Current balance of chapter account is \$19,917.78.

**Old Business/Action Items:**

**Action Item:** Diane will create a draft of the speaker outline/standard. **(OPEN)**

**Action Item:** Dean will file proper forms to IRS for tax-exempt status. **(CLOSED)**

**Action Item:** Gary will contact Toni regarding outstanding monies owed. **(CLOSED)**

**Action Item:** Dave will create order form for logo shirts. **(OPEN)**

**Treasury Issues**

The Chapter received \$7,000 profit for the Security Seminar and all monies have been received. A donation will be sent to Tri-C for \$1,500 for the use of the college facilities.

Dean filed the proper paperwork for tax-exempt status and our chapter has been approved for non-profit 501/C3 status. A form will need to be sent in to change the chapter name.

**Post Office Box**

Dean will be opening a new post office box now that all monies have been received from the Security Seminar.

**Logo Items**

There are five (5) remaining NOC shirts which will be donated to the Training Committee as giveaways.

**September Meeting**

As it is our chapter's 8-year anniversary, it was suggested that we make the September meeting a large scale celebration and invite the Department of Homeland Security to send a representative (see National Conference section). The Corporate Center at the Stadium was suggested. We would need to use their caterer's but the room would be of no cost. Tri-C was also suggested as an option for the meeting.

Columbus and the Indiana InfraGard chapters will be invited as well as the Electronic Crime Task Force and the National Board. Vote was taken and carried (unanimously) to pursue getting DHS to commit to coming. Date choices: September 10, 17 or 24<sup>th</sup>.

If no commitment by July 31, our alternative plan will be to have a technical session with someone from either Certified Only or a representative from E&Y to do a honey pot demonstration. Date of meeting for alternate plan will be September 10<sup>th</sup>.

**Action Item:** Dave will try to get a commitment from DHS by July 31.

**Action Item:** Dave will furnish refreshments for meeting.

**Action Item:** Dean and Glenn will get substitute speaker(s) if necessary.

**Action Item:** Dave will investigate getting free CD's from DISA to pass out at the meeting.

### **New Membership Application Forms**

The National Board has extended the deadline for new applications until October 1, 2004. Approximately half of our members have already sent in the new application form.

**Action Item:** Diane will send out an email to our mailing list to announce extension.

### **National Conference Meeting**

Dave Strothcamp attended the National Meeting and received the new membership cards for those people who have sent in and been approved for membership.

The name change has been passed and each chapter will have one year to establish an InfraGard Membership Alliance (IMA) and change their name. This will be discussed at the next council meeting. The National Board will be named the InfraGard National Membership Alliance (INMA).

With six (6) new chapters, there are now a total of eighty-four (84) chapters. There are five (5) chapters in Ohio: Dayton, Columbus, Cleveland, Toledo and Cincinnati.

Three new National Board members were elected.

Department of Homeland Security is eager to send a person to a city to speak at various functions and asked if InfraGard would set up several different speaking engagements and be a tour-guide.

The motions discussed and decided at the National Conference are as follows:

**Motion 1** – remove restriction on IMA Executive Committees relating to service from multiple individuals employed by the same company. **PASSED**

**Motion 2** – remove the term "Alliance". **REJECTED**

**Motion 3** – adopt the Amended Certification of Incorporation. **PASSED**

**Motion 4** – adopt the Extra-Congressional Voting Procedure. **PASSED**

**Motion 5** – remove restrictions surrounding election of IMA Executive Committee members. **PASSED**

**Motion 6** – establish an InfraGard National communication system. **REJECTED**

**Motion 7** – develop a mission statement and role definition of Ethics Committee. **TABLED**

**Action Item:** Discuss steps to create IMA at next board meeting.

### **Training Committee Update**

Bill Novich, Secret Service will be one of the keynote speakers at the Training Summit. The Electronic Crime Task Force will also be making a presentation.

### **Miscellaneous Items**

Brad is trying to create a way to give our members who wish to be more involved something to do. Communication is lacking within InfraGard and he suggested moderating a web forum. Vote was taken and passed 4 to 2 to attempt the forum on a 6-month trial basis.

**Action Item:** Brad will setup the forum on Yahoo.

### **Next Meeting**

The next Board meeting will be held on August 6 at Key Bank.

Meeting adjourned at 12:08.