



# InfraGard Cleveland Board Meeting

## Feb 16, 2007

**Attendees: Board Members:**

Gary Sheehan, Alex Desberg, John Boal, Dwayne Edwards, Greg Feezel. Absent Dave Strothcamp, Jim Delaney, Diane Maier, Pam Kotlenz

**FBI Personnel:**

Stan Paulson-FBI InfraGard Coordinator, Gail Thomas-FBI Supervisor, Joan Altizer-FBI Analyst

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## Meeting Minutes

- I. Meeting came to order 11:00 am
- II. Discussion of upcoming March 2<sup>nd</sup> meeting
  - Alex confirmed the speaker Karen Seidman from Cuyahoga County Board of Health.
  - Dwayne reported he is ready with his presentation.
  - Haven't heard anything from Deloitte
- III. Approval of Last Meeting's Minutes
- IV. Treasurer's Report
  - No progress reported yet on the need to file forms for 501c3 exemption. And the filing of the appropriate paperwork.
  - Gary to check further on the progress
- V. Old Business
  - a. Discussion on updated email lists. Request for updated list of official members. Stan and Gail to check on this list.
  - b. Gary would like the list to focus on members from NE Ohio.
  - c. Some concern for older information on member lists. Stan and Gail to check further on working with Louisiana.
  - d. We need two good lists (members and non-members) and a way to keep the information up to date.
  - e. Members should be asked to communicate with organization to update their information.
  - f. Meeting bulletin should be posted in a couple of different areas of website to make sure that it is available to as many people as possible.
  - g. Gary mentioned that other chapters do not accept paper applications. It was noted we have been without problems. Joan

mentioned that when the application is submitted she just attaches the paper copy that is signed. I believe Gail was to check on restrictions for paper copies of registration.

- h. Gail found out the OPOTA would like a flat screen monitor to display classes and what groups are in the building. Alex will handle the acquisition.
- i. Jim has obtained the plaques voted on at the last meeting.
- j. ISSA to co-sponsor the March Quarterly meeting

VI. New Business

- a. April meeting to be hosted by FBI at Cleveland Office. Members only meeting. John to coordinate this meeting. Date not established yet. Should have a date by March meeting
- b. Request the Board members sign up to coordinate a meeting this year. So far four meetings are covered.

2007 Program: Board agreed to hold eight meetings throughout the year:

- 1) March 02 - Quarterly Meeting Gary
- 2) April - Members Only, FBI Building in Cleveland John
- 3) May 18 - Ohio InfraGard Meeting – Columbus Gary
- 4) June 01 - Quarterly Meeting
- 5) July - Members Only - Camp Perry Dwayne
- 6) September 28 - Quarterly Meeting
- 7) November 01 - Summit Participation
- 8) December 05 - Quarterly Meeting

- c. Question on sponsor for the April meeting and the logistics for that. Sponsor must be an Infragard member.
- d. Gary asked about setup time for the meeting on the 2<sup>nd</sup> and if there was a checklist. It was mentioned that the meetings start at 8:30 with registration beginning at 8:00. We try to start set up about 7:30am.

Gary to email out the meeting prep checklist.

- e. Discussion on the upcoming May 18<sup>th</sup> Ohio Infragard meeting. Meeting will be open to the public. Meeting will be at the Columbus Police Academy Program still being developed by tentatively it looks like:  
From 10 to 4:30 with a featured for morning session and two tracks in the afternoon. (physical and IT security)
- f. Diane to develop criteria for scholarships. We need to get moving on this to have the money available for fall.

VII. Adjourn—Meeting was adjourned 12:00 pm.